

# *Institutional Best Practices*

## Best Practice - I:

1. Title of the practice: Post Covid Centric Activities / Programs

2. Goal (Objective) - Pandemic impacted directly students performance of all colleges but our college students suffered to great extent because of their social and financial conditions. Due to poor economic background and being the first generation learner higher education is always a challenge for them. They are from migrated families and during pandemic they were forced to leave for native place due to loss of income or employment. With limited resources accessibility of digital tools for academic purposes was also difficult. Bringing back to them in college campus with great zeal and enthusiasm was really a challenge. Therefore college decided to promote physical and mental well being of the students through following initiatives.

### I. **DIGITIZATION**

During pandemic, technology transformed the way of learning. . Students were trained for digital skills for on line lectures and to participate in all other activities of the college. After reopening, the college continued use of technology /ICT tools to conduct various academic, cultural, curricular and extracurricular programs along with off line subject lectures to provide maximum opportunities to students to access wide range of resources to learn develop their knowledge and skills on different topics. To develop interpersonal skills and to connect with peer groups various curricular, extra - curricular and cultural activities were organized. It helped them to combat with sedentary behavior and get relief from daily life stress issues. On line Faculty development programs were conducted to provide an opportunity to in house staff as well staff from other colleges and foreign countries to enhance their learning in the field of research and publication. Maintaining Digital records of activities became practice for college. Live program were conducted through college you tube channel.

### II. **MENTAL HEALTH AWARENESS PROGRAM**

The pandemic has had a significant impact on mental health well being. The uncertainty, fear, loss of job, loss of loved ones, isolation increased rate of depression and anxiety. Students were identified with behavioral issues and therefore to cope up with these challenges, college conducted focused on mental health awareness program with the help of Mpower- (A mental health centre). Through these programs importance of mental health was discussed and certain practical strategies were shared to build resilience and manage stress. To provide free counseling services to the students a counselor was invited and their details were shared so that students can approach them at the time of need. Special program like self defense workshop, health and nutrition were organized for female students to

address their challenges. Seerat Un Nabi elocution competition (Based on teaching of Prophet Mohammad) was organized to develop right values to live a life and to serve the humanity.

### CAREER COUNSELING CUM PLACEMENT PROGRAMS.

After Pandemic, students of final year entered without a clear idea of their career path. They were worried about future job or placement opportunities as job market got shrieked and competitive. To address this challenge, college conducted various career orientation programs. The uniqueness of the program was that alumni who are high performer in their fields were invited to deliver lecture and act as a mentor and guide for current students. A wide area of career fields like MBA, digital marketing, health sector, GST, hospitality sector, stock & finance market were covered. The entire exercise was encouraging and inspiring and hence nicked name as "Miner-E-Noor". To make students self employable Customized Certificate courses were designed to develop digital and IT skills. To promote female students towards science and technology Two days workshop - Hands on Practical Sessions on IOT (Internet Of Things) was organized.

### Best Practice – II

1) Title of the Practice: Student Aid / Zakat Fund for As many needy students as possible

2) Goal (Objectives): One of the main mission of the Institution is to help the poor students and ensure they are educated. Keeping this objective in mind the institution ensures that funds be arranged for as many deserving and needy students as possible.

3) The Context: Academic year 2021-22 was an exceptional year due to Covid-19 Pandemic which forced the world to go under lockdown? Though physical movements were restricted, nothing stopped and even academic institutions were compelled to accept the online mode. Even though our institution is situated at the heart of the city, most of the students come from economically poor/weaker sections, who could barely manage to pay annual fees of Rs. 6000/- in one installment. Due to lockdown a number of business organizations were closed and as such most of our students faced severe financial crisis. Most of our students returned with problems like loss of regular income due, loss of loved ones, shifting of families at native places, responsibility of younger siblings education and livelihood etc. Under such a scenario, Institution faced the challenge of retaining the students coming from poor economic back ground, who were unable to even pay their fees. Since It is the mission of the Institution to bring these students from the quagmire of poverty, all efforts are made to ensure students are provided with all the possible support to make them graduates and make them worthy citizens, help the cause of nation building.

Students are provided with maximum possible financial aid from within and outside sources and efforts are made to pass this benefit to large number of students.

4) The Practice: Students are given notice in advance about the avenues and various schemes which are available to them for getting financial aid. Google forms were circulated and online applications forms along with income proof certificates copies of other relevant documents are received and processed along with a personal interview of the students, before distributing the aid to the needy students. In some cases where the aid is not sufficient efforts are made to arrange financial aid from outside sources also. Teachers & Management collected funds to the tune of Rs.3.26 for paying fees of those who are genuinely deserving and needy.

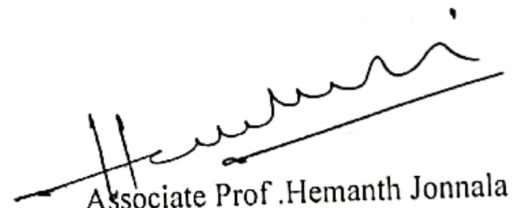
5) Evidence of Success: Institution has always aimed at providing maximum possible support to the students. Many students have benefited from the efforts taken by the institution for providing financial aid and support, Which helped the students in their progression in higher studies and prevented them from discontinuing their studies due to want of funds. The table below shows the funds arranged from various sources by the Institution as financial aid for the needy students:

| Class   | Number of Students | Amount   |
|---|--------------------|----------|
| Financial support from institution (Zakat)/others | 65                 | 3,26,367 |

Success of the practice is evident from the fact that a sum of Rs. 3.26Lacs was arranged and distributed as Financial aid for payment of fees to the needy students.



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